**TRABZONSPOR CLUB ASSOCIATION**

**APPLICATION UNDER THE PROTECTION OF PERSONAL DATA LAW**

Certain rights, concerning processing of personal data in accordance with Article 11 of the Law concerning Protection of Personal Data, numbered 6698, have been granted to personal data owners, defined as concerned persons in the Law. For legitimate exercise of the rights, granted to you within the framework of the Law, you may file an application to us by filling this Application Form and by choosing one of the following application methods.

1. **Application Methods**

You are required to send the Application Form;

* Via mail, together with documents to verify your identity and with physical signature,
* Via registered electronic mail,
* Via secure electronic signature or mobile signature,
* Via electronic e-mail using the e-mail address registered in our system,

to the following application addresses. Depending on your application method, you can send your application form to the following mail, e-mail or registered e-mail addresses. During the dispatch of Application Form, “Information Request under Personal Data Protection Law” must be written on the envelope or in the subject section of the e-mail to be sent.

**Trabzonspor Club Association**

Postal Address: Trabzonspor Mehmet Ali Y Tesisleri A. Suat Özyazıcı Cad. Havalimanı Altı TRABZON

E-mail address: kvkk@trabzonspor.org.tr
KEP address: trabzonsporkulubudernegi@hs03.kep.tr

We will resolve your request as soon as possible and within no more than 30 days starting from the receipt of request by us. We will provide our responses to your requests in writing or in electronic medium. In case the information and documents you provide to us are incomplete or incomprehensible, you will be contacted to clarify your application.

This application form has been issued to determine your relationship with us and if any, to determine your personal data, processed by us in a complete manner and to enable us to provide a correct response within legal prescription. In order to eliminate the legal risks, which may emerge from unlawful and unrightful data sharing and in particular for security of your personal data, the right to request additional documents and information, is reserved for determination of identity and authority[[1]](#footnote-1). In the event that the information regarding your requests under the form is not accurate and up to date or an unauthorized application is made, we accept no responsibility for any requests, arising from inaccurate information or unauthorized application.

**APPLICATION FORM UNDER THE PROTECTION OF PERSONAL DATA**

1. **Personal Data Owner's Identity and Contact Information**

|  |  |
| --- | --- |
| **Name:**  |  |
| **Surname:** |  |
| **Identity Number:** |  |
| **Telephone Number:** |  |
| **E-mail Address:** |  |
| **Address:** |  |
|  |
|  |

1. **Requests of the Personal Data Owner under the Rights of the Law**

Please tick the boxes next to the phrase(s) that match your claim.

|  |  |
| --- | --- |
| I would like to know if your company processes personal data about me. |  |
| If your company processes personal data about me, I request information about these data processing activities. |  |
| If your company is processing personal data about me, I request information concerning the purpose of processing of the same and whether it is used in line with its purpose. |  |
| If my personal information is transferred to any third parties within Turkey or abroad, I would like to know these parties. |  |
| I believe that my personal information is incompletely or incorrectly processed and I’d like to have it corrected. |  |
| Although my Personal Data is processed in accordance with the provisions of the law and the relevant legislation, I request my personal data to be deleted. |  |
| I request my personal data, which I believe to be processed incompletely or incorrectly, to be corrected also before third persons, to whom it is transferred. |  |
| I request my personal data to be deleted also by the third persons, to whom it is transferred |  |
| I believe that my personal data processed by your company is analyzed exclusively by automated systems or semi-automated systems, and this analysis yields a conclusion, unfavorable for me. I hereby contest this conclusion. |  |

|  |  |
| --- | --- |
| Contacted Establishment/Unit: |  |
| Your relationship with our company (*customer, employee, employee candidate, third party employee, business partner, etc*.) |  |
| Subject: |  |

1. **Description of your request**

Please specify in detail your request under the Personal Data Protection Act

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1. **Notification Method**

I request the response to my application, filed before you;

* to be sent to my address.
* to be sent to my E-mail address.

I hereby request my application, filed before your Company to be considered in accordance with Article 13 of the Law concerning Protection of Patent Rights, and to be responded with the notification method, specified above.

**Applicant (Personal Data Owner):**

Name Surname:

Application Date:

Signature:

1. If you are filing an application on behalf of another person, please annex the documents, showing your authority to file such application to the application form. To be deemed valid, these documents must have been issued or ratified by authorities. [↑](#footnote-ref-1)